



## HIPS Child Death Overview Panel Privacy Notice

The HIPS Child Death Overview Panel (CDOP) is administered by Hampshire County Council on behalf of the HIPS Partnership. The Partnership consists of Hampshire County Council, Isle of Wight Council, Portsmouth City Council and Southampton City Council. The HIPS CDOP needs to know the personal details of all children who die so their death and the events leading up to their death can be reviewed for the purpose of learning and making recommendations to try and improve services for the future. Each child may have had contact with a number of different services during their lifetime and each service will hold different information about the child. It is important that a complete picture is gained of the child's whole life so as much as possible can be learned.

The HIPS CDOP also needs to know the personal details of significant people in the child's life, including professionals, in order to ensure that the right information is collected about the right individual. In addition, this ensures information about individuals with a similar profile is not duplicated.

The personal information collected is used to review the deaths of children. The purpose of these reviews is to identify if there are any potentially modifiable factors associated with the deaths and to offer suggestions for improvements that may help reduce premature deaths of children.

The lawful basis for collecting and using this data is that there is a statutory obligation to review child deaths and to analyse information which the partners have a power to collect – sections 16M and 16N under the [Children's Act 2004](#) under the [Child Death Review Guidance](#), and that it is necessary for the performance of a task in the public interest. The legal basis for processing special category data will be Article 9 (2)(i) (processing is necessary for reasons of public interest in the area of public health).

The data is sourced from multiple agencies who have had involvement with a child and their family/carers/siblings, for example, a GP, School, Health Visitor, Police, Community Nursing and Paediatrician.

The information may include:

- name
- NHS number
- address and post code
- date of birth



- date of death
- age
- ethnic group
- education details
- place of death
- cause of death
- circumstances of death
- other significant household and family member details
- details of relevant agency contacts
- factors intrinsic to the child (including pregnancy)
- factors in the social environment (including parenting capacity and siblings)
- further family information (such as mental health status, smoking habits)
- factors in the physical environment (at onset of death, housing situation)
- factors in service provision (such as key agencies involved, treatment issues)

The information will be shared with National Child Mortality Database (NCMD). For information on how the CMD looks after information, please see their privacy notice at: <https://www.ncmd.info/how-data-is-collected/>

The information received will be kept on a secure web-based case management tool called eCDOP. Only CDOP Team employees and NCMD staff will have access to the personal data received into eCDOP.

- You have some legal rights in respect of the personal information we collect from you. Please see our website's [Data Protection](#) page for further details.
- You can contact the County Council's Data Protection Officer at [data.protection@hants.gov.uk](mailto:data.protection@hants.gov.uk)
- If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concern>