



**PROTOCOL ON THE WORKING ARRANGEMENTS BETWEEN THE**

**Hampshire and Isle of Wight Multi Agency Public Protection Arrangements (MAPPA) Strategic Management Board**

**AND THE**

**Hampshire, Isle of Wight, Portsmouth and Southampton Safeguarding Childrens Partnerships (HIPS) Procedures Group.**

**December 2019**

<b>Agreed by</b>	MAPPA Strategic Management Board Chair	<b>May 2019</b>
	HIPS Procedures Group	<b>December 2019</b>
<b>Review date</b>		



## **1. PURPOSE OF PROTOCOL**

- 1.1 This document sets out the working arrangement between Hampshire and IOW Multi Agency Public Protection Arrangements (MAPPA) Strategic Management Board (SMB) and the Hampshire, Isle of Wight, Portsmouth and Southampton (HIPS) Procedures Group. It outlines the relationship between the two groups, their functions, responsibilities, accountability and channels of communication.

## **2. THE ROLE OF THE MAPPA SMB**

- 2.1 The Strategic Management Board (SMB) is the means by which the Responsible Authority fulfils its duties under section 326(1) of the Criminal Justice Act 2003 to: "Keep the arrangements [i.e. MAPPA] under review with a view to monitoring their effectiveness and making any changes to them that appear necessary or expedient."

The SMB is responsible for managing MAPPA activity in its area. This will include reviewing its operations for quality and effectiveness and planning how to accommodate any changes as a result of legislative changes, national guidance or wider criminal justice changes.

### **2.2 Responsibilities:**

- Produce an annual MAPPA Business Plan and Annual Report and publish in accordance with instructions from the Offender Management and Public Protection Group (Ministry of Justice).
- Ensure MAPPA operations are consistent with the national MAPPA Guidance, issued on behalf of the Secretary of State. The SMB must approve and record any departures from this Guidance.
- Commission MAPPA Serious Case Reviews when cases are identified and ensure a review is carried out in qualifying cases, in accordance with national guidance.
- Effectively monitor and evaluate MAPPA operations enabling the SMB to know that MAPP arrangements within Hampshire and IOW area are working well.
- Plan the longer term development of MAPPA in the light of regular reviews of the Arrangements with respect to legislative and wider criminal justice changes.
- Demonstrate, through the records maintained by its agencies, that cases managed under MAPPA meet the defensibility test, i.e. everything which reasonably could have been done, was done, to manage the risk of harm presented by offenders and to prevent them from re-offending.
- Promote effective liaison and operational work with other public protection bodies, for example, local Safeguarding Children Partnerships, Crime and Disorder Reduction Partnerships; Local Criminal Justice Boards, local Safeguarding Adults Boards, and Multi-Agency Risk Assessment Conferences ("MARACs").

### **3. THE ROLE OF HIPS PROCEDURES GROUP**

3.1. The purpose of the Group is to

- Coordinate and provide consistency in safeguarding and child protection policies and procedures across Hampshire, Isle of Wight, Portsmouth and Southampton
- Ensure the procedures and policies provided online are up-to-date and in-line with changing legislation and statutory guidance
- Consider recommendations from the Hampshire, Isle of Wight, Portsmouth and Southampton Safeguarding Children Partnerships regarding development and updates of policies and procedures following learning from multi-agency case reviews, audits and other activities.

3.2 **Responsibilities:**

- To lead the continued development of existing procedures to ensure in line with current legislation and statutory guidance, local learning and developments.
- To co-ordinate developing new or revised policies and procedures prior to formal agreement at the HIPS Executive / local safeguarding partnerships.
- To consult with relevant safeguarding partnership members during the development of policy and procedure.
- To recommend changes to the HIPS Executive.
- To recommend and help to coordinate how changes to procedures/policies should be disseminated.
- To act as the Editorial Group for, and to maintain and update the pan Hampshire and Isle of Wight procedures website.

### **4. THE RELATIONSHIP BETWEEN THE MAPPA Strategic Management Board and the HIPS Procedures Group.**

4.1 MAPPA SMB and the HIPS Procedures group have distinct and complementary roles in keeping children safe.

4.2 MAPPA SMB provides the strategic leadership across Hampshire and IoW to ensure a multi-agency response to public protection. It creates a framework within which all responsible agencies work together to ensure a coherent approach to public protection and the management of dangerous offenders. The MAPPA SMB is the mechanism by which the MAPPA Responsible Authorities (Her Majesty's Prison and Probation Service and Hampshire Constabulary) monitor engagement from partners and hold agencies accountable for the quality of the contribution made to managing dangerous offenders in the community.

- 4.3 The Children Act 2004 (as amended by the Children and Social Work Act, 2017), recognises the importance of safeguarding partners working with others. Specifically guidance states “these [safeguarding] arrangements should link to other strategic partnership work happening locally to support children and families. This will include other public boards including Health and wellbeing boards, Adult Safeguarding Boards, Channel Panels, Improvement Boards, Community Safety Partnerships, the Local Family Justice Board and MAPPAs”. The HIPS Procedures group provides a forum to engage the four LSCPs that cover Pan-Hampshire and the IOW to ensure an effective interface between MAPPA and safeguarding processes.
- 4.4 Individual Local Safeguarding Childrens Partnerships and the MAPPA Strategic Management Board maintain separate relationships with regards to specific areas of work such as national and local learning Reviews.

## **5. WORKING TOGETHER**

- 5.1 National MAPPA guidance dictates membership of the MAPPA Strategic Management Board and includes representation from Childrens Social Care and the Police who are also Safeguarding Children Partners. Partners are represented via one representative who has responsibility to liaise with colleagues across Hampshire, Portsmouth, Southampton and the Isle of Wight. Additional Childrens Social Care and Police representation is provided at two sub groups to the SMB.
- 5.2 Agencies that form the MAPPA Responsible Authority (Her Majesty’s Prison and Probation Service and Hampshire Constabulary) represent their own agencies at Local Safeguarding Childrens Partnerships covering Southampton, Hampshire, Portsmouth and IoW.
- 5.3 The attendance of the MAPPA Coordinator at the HIPS Procedures group is to assist and advise the group on MAPPA issues. Consideration of learning recommendations, practice and legislative changes from a MAPPA perspective will be undertaken.
- 5.4 The MAPPA Coordinator will raise any relevant MAPPA practice or legislative changes and learning recommendations with the HIPS Procedures group if there are links to safeguarding and if the topic is likely to be relevant to all four Local Safeguarding Childrens Partnerships.
- 5.5 The MAPPA Coordinator will advise if procedural issues relate to MAPPA arrangements or individual Responsible Authority agencies. The MAPPA Coordinator will ensure relevant procedural issues are addressed via the MAPPA governance structure.
- 5.6 The MAPPA Coordinator will ensure that the advice and information from the HIPS Procedures group is disseminated within the MAPPA SMB (and wider governance structure) and informs strategic decisions.
- 5.7 The Managers of each of the LSCPs will liaise with the MAPPA Coordinator on any area of work arising from reviews, audits, training and policy development that requires escalation to the SMB.

## **6. Information Assurance**

- 6.1 The nature of the relationship between the MAPPa SMB and HIPS Procedures group (as outlined in this document) means that sensitive information such as case details should not be routinely shared. Performance information should only be provided by either side for the purpose of developing services and it is the responsibility of the owning agency to decide if information can be shared at this forum.
- 6.2 In circumstances where it is necessary to provide case specific information, agreement must be sought in advance with regards to how this data/ information will be managed by all agencies involved.

## **7. EVALUATION AND REVIEW**

- 7.1 If there are any areas of significant concern that cannot be resolved in accordance with this protocol, the relevant Safeguarding Partnership Chair should address this either with the relevant Responsible Authority representative or with the MAPPa SMB Chair if the issue relates directly to MAPPa procedures.
- 7.2 The HIPS Procedures group and the MAPPa SMB should undertake to review the implementation of this protocol annually.